



## Receiving Associate

Millstone Medical Outsourcing is a fast-growing company in need of motivated individuals to assist in its expansion. Millstone Medical Outsourcing's business focus is sterile and non-sterile packaging of medical devices. Millstone also engages in other activities, such as mechanical inspection and assembly, which are designed to meet the outsourcing requirements of medical device manufacturers seeking to reduce costs while maintaining high levels of quality, accuracy and timeliness. Millstone Medical Outsourcing is FDA and ISO registered and employs a detailed internal quality system to ensure ISO compliance.

### Job Description:

We are looking for an exceptional candidate to fill the Receiving Associate role who is eager to pursue an extremely rewarding career in the medical device industry. In this role, you will be responsible for following:

- Receiving products and materials
- Verifying documentation, labeling, and packaging specifications per written procedures
- Visual inspection of medical devices and instruments

### Skills Required:

- Attention to detail
- Basic math skills - addition/subtraction
- Basic software and computer skills
- Ability to read and follow work procedures
- Ability to work in a team environment
- High School or GED

### Contact:

Interested individuals should send resumes to [hr@millstonemedical.com](mailto:hr@millstonemedical.com) or apply in person at 580 Commerce Drive, Fall River, MA.

### For Additional Information:

Millstone Medical Outsourcing offers a competitive salary, health benefits, 401(k) and a warm, friendly working environment. We are centrally located in the heart of Fall River's mill district, fifteen minutes from downtown Providence and 45 minutes from Boston. To learn more about Millstone Medical Outsourcing's opportunities, visit us online at [www.millstonemedical.com](http://www.millstonemedical.com).