



Process Engineer – Olive Branch

COMPANY INFORMATION

Millstone Medical Outsourcing, headquartered in Fall River, MA is a fast-growing company in need of motivated individuals to assist in the expansion of its Olive Branch, MS facility. We are looking for a dynamic individual to join our team as a Process Engineer. Millstone's Olive Branch core business focus is loaner kit processing and distribution of medical devices. Millstone also engages in other activities, such as mechanical inspection and packaging, which are designed to meet the outsourcing requirements of medical device manufacturers seeking to reduce costs while maintaining high levels of quality, accuracy and timeliness. Millstone Medical Outsourcing is FDA and ISO registered and employs a detailed internal quality system to ensure compliance.

JOB DESCRIPTION/RESPONSIBILITIES

- Responsible for identifying non-value added activities and subsequent improvements using various methods Lead, six sigma, PDCA
- Institute and apply best engineering practices to processes to facilitate high quality output and efficient throughput
- Ensure effective use of designs, material, equipment and personnel throughout operations
- Ensure compliance with GMP guidelines and with all applicable company, federal, and local EH&S regulations, guidelines and policies
- Negotiate and administer facility engineering services, materials and equipment contracts as appropriate
- Participate in the development and implementation of facility engineering technology and automation solutions to increase ecological sustainability and operational efficiency
- Possess strong communication and interpersonal skills in order to build relationships with employees across the organization, including key client groups, peers, senior management, and subordinates
- Ensure process validation program is robust, compliant and current
- Develop and maintain re-validation program with risk based approach
- Facilitate and/or support validation training, project management activities as required, and support change management

QUALIFICATIONS

- 6-8 years Process Engineering or relevant experience
- Experience in managing and executing projects
- BS in engineering, or related field
- Strong interpersonal and organizational skills
- Possess excellent leadership and project management skills
- Must be capable of multi-tasking and performing assignments that have loosely defined objectives



- Ability to effectively communicate verbally and in writing
- Must be able to plan, coordinate, perform, and supervise contract staff with minimal oversight
- Ability to apply fundamental engineering principals to resolve issues relating to processing equipment, scale, technology transfer and related changes
- Ability to apply working knowledge of applicable regulatory standards (FDA, ISO, OSHA, EPA, CFR, etc) and in particular good understanding in GMP requirements and validation processes
- Must be able to prioritize critical versus non-critical issues and communicate to management
- Ability to establish credibility and trust amongst all levels of the organization
- Act at high integrity and influence decisions impacting the performance of the site
- Ability to work under tight timelines and be able to motivate others to deliver expected results

CONTACT

Interested candidates should send resumes to hrolivebranch@millstonemedical.com.

FOR ADDITIONAL INFORMATION

Millstone Medical Outsourcing offers a competitive salary, health, dental and vision benefits, 401(k) with company match and a warm, friendly working environment. To learn more about Millstone Medical Outsourcing's opportunities, visit us online at www.millstonemedical.com.