



We Deserve the Best – And So Do You!

High Growth Company
Opportunity to Learn and Grow
Shape your Career
See the Importance of Your Work

Millstone Medical Outsourcing is looking for an energetic individual to join its Purchasing Department as Strategic Sourcing Manager. Millstone is a fast growing, fast paced medical service provider for the top Orthopedic companies in the industry. Millstone's business focus is sterile and non-sterile packaging of medical devices. Millstone also engages in other activities, such as mechanical inspection and assembly, which are designed to meet the outsourcing requirements of medical device manufacturers seeking to reduce costs while maintaining high levels of quality, accuracy and timeliness. We are FDA and ISO registered and employ a detailed internal quality system to ensure ISO compliance.

The Strategic Sourcing Manager plans and executes strategies that will deliver cost, quality and service improvements for our Company and Customers. The Strategic Sourcing Manager will provide leadership to the Purchasing Team.

Responsibilities

- Determine material requirements based upon customer orders or forecast and pre-determined safety stock levels
- Analyze spend data and identify potential cost saving programs, develop these programs and drive them through execution
- Drive the suppliers to assure products and services are at production readiness and operational excellent levels, and assess/maintain a supplier's production and distribution capabilities.
- Based upon materials requirements, place necessary purchase orders using Oracle
- Evaluate and approve and/or reject cycle counts input by inventory/warehouse associates.
- Act as a liaison between suppliers and internal customers on all issues regarding purchased materials.
- Review and update costs of materials in Oracle to ensure accurate inventory validation
- Assist in Receiving Department with issues regarding receiving of purchased parts
- Performs other duties as required or requested across all areas of the Company



Knowledge and Skills

- Bachelor's degree in Business, Operations Management or Supply Chain Management required
- A minimum of three to five years of relevant experience
- Solid leadership capabilities which fosters teamwork
- Ability to effectively source utilizing all available resources
- Excellent verbal and written communication skills
- Ability to multitask, take initiative, be resourceful and be customer oriented
- High attention to detail and must be results oriented
- Advanced Microsoft applications skills
- Experience in FDA-regulated/medical device industry experience preferred

For Additional Information:

Millstone Medical Outsourcing offers a competitive salary, health, dental and vision benefits beginning on the first day of employment and 401K with company match. Other benefits include paid vacation, paid sick time, holiday pay and voluntary benefits in addition to an employee-centric work environment. To learn more about Millstone Medical Outsourcing's opportunities, visit us online at www.millstonemedical.com.

Millstone Medical Outsourcing provides equal employment opportunity to all applicants and employees. No person is to be discriminated against in any aspect of the employment relationship due to race, religion, color, sex, age, national origin, ancestry, disability, sexual orientation, gender identity, genetic information, citizenship status, marital status, pregnancy, protected veteran status or any other status protected by applicable federal, state, or local law.