



## ***CONTINUOUS IMPROVEMENT LEADER***

### **We Deserve the Best – And So Do You!**

High Growth Company  
Opportunity to Learn and Grow  
Shape your Career  
See the Importance of Your Work

Millstone Medical Outsourcing is looking for an energetic individual to join its Operations Team. Millstone is a fast growing, fast paced medical service provider for the top Orthopedic companies in the industry. Millstone's business focus is sterile and non-sterile packaging of medical devices. **Come join Millstone and become part of our dynamic organization!**

Millstone also engages in other activities, such as mechanical inspection and assembly, which are designed to meet the outsourcing requirements of medical device manufacturers seeking to reduce costs while maintaining high levels of quality, accuracy, and timeliness. We are FDA and ISO registered and employ a detailed internal quality system to ensure ISO compliance.

#### **JOB SUMMARY:**

The Continuous Improvement Leader, recognized as a lean expert, identifies, develops, and manages projects and initiatives by working with Engineering, Operations, and Supply Chain. The primary objective for the role is to drive efficiencies and operational effectiveness through standardization, stability, simplification, and impactful changes through continuous improvement.

#### **RESPONSIBILITIES:**

- Collect, analyze, and interpret production data to drive performance and fact-based decision making
- Support the site in identifying and implementing process improvements by utilizing continuous improvement tools including: 5S, Value Stream Mapping, Visual Controls, and Waste Elimination
- Facilitate, train, and coach team members in the use of Lean tools, analysis, root cause problem solving, and the benefits of standardized work and job breakdown sheets.
- Coach, mentor, and guide local facility leadership to drive daily performance of transformation efforts
- Directly lead and manage various cross-functional teams of hourly and salaried individuals in support of Kaizen and Lean Action Work Out events
- Drive accountability and foster local ownership of operational initiatives to ensure sustainability

- Plan, manage, analyze, and deliver data for progress reviews
- All other duties as assigned

## **KNOWLEDGE & SKILLS:**

- Bachelor's degree: Industrial or Mechanical Engineering preferred
- At least 1-3 years of experience. Open to recent engineering graduates with prior related internships or co-ops.
- Demonstrated solid performance, leadership, and experience in lean manufacturing
- Possess analytical ability to break down complex problems into manageable pieces, creative thinking, analytical/quantitative analysis, and fact-based data collection
- Adept at building trusting relationships while motivating/influencing others to adopt new best practices. Must be diplomatic, but not conflict averse.
- Change agent with strong credibility and influence in the organization. Must have the ability to motivate personnel & drive positive change.
- Must be able to multi-task, manage projects, and work independently in a fast-paced environment
- Self-starter that is adept at taking initiative and a proven track record of setting high goals for themselves, pursuing and obtaining them
- Strong oral and written communications skills with demonstrated facilitation experience
- Demonstrated commitment for process improvement
- Highly skilled in Microsoft Office, specifically PowerPoint and Excel

## **ADDITIONAL INFORMATION:**

*Millstone Medical Outsourcing offers a competitive salary, health, dental and vision benefits beginning on the first day of employment and 401K with company match. Other benefits include paid vacation, paid sick time, holiday pay and many other voluntary benefits in addition to an employee-centric work environment. To learn more about Millstone Medical Outsourcing and all our current employment opportunities, please visit us at [www.millstonemedical.com](http://www.millstonemedical.com).*

*Millstone Medical Outsourcing provides equal employment opportunity to all applicants and employees. No person is to be discriminated against in any aspect of the employment relationship due to race, religion, color, sex, age, national origin, ancestry, disability, sexual orientation, gender identity, genetic information, citizenship status, marital status, pregnancy, veteran status, or any other status protected by applicable federal, state, or local law.*

*All employment offers are contingent upon successful completion of our pre-employment drug screening and background/criminal check, consistent with applicable laws.*